

Employment Resource Survey

This survey is intended to help ward and stake leaders and employment specialists identify ways that members are willing to help one another with their employment needs.

Unit Information

| | | |
|----------------|-------------------|------|
| Ward or branch | Stake or district | Date |
|----------------|-------------------|------|

Personal Information

Name _____

I prefer to be contacted at (check one):
 Phone (with area code): _____ E-mail address: _____

| | | |
|------------------|-----------------------------|---------------------------|
| Job title | Responsibilities | |
| Employer | Work phone (with area code) | Employer location or city |
| Type of industry | | |

Languages
 1. _____ Speak Read Translate Write
 2. _____ Speak Read Translate Write

Personal Contribution

Check all that apply. (Ward and stake leaders and employment specialists, please use discretion in the way you share this information with others.)

I am willing to help others with their employment needs in the following ways:

- | | | |
|---|--|--|
| <input type="checkbox"/> Provide job referrals or leads | <input type="checkbox"/> Conduct practice interviews | <input type="checkbox"/> Help with résumés |
| <input type="checkbox"/> Provide clerical support | <input type="checkbox"/> Teach computer skills | <input type="checkbox"/> Give career counseling |
| <input type="checkbox"/> Teach employment workshops | <input type="checkbox"/> Be a career coach | <input type="checkbox"/> Mentor a Perpetual Education Fund student |
| <input type="checkbox"/> Provide educational resources | <input type="checkbox"/> Provide child care | <input type="checkbox"/> Provide transportation |
| | | <input type="checkbox"/> Other: _____ |

I have access to job information that I am willing to share

My employer hires people in the following employment categories:

- | | | |
|---|--|--|
| <input type="checkbox"/> Accounting/Financial/Insurance | <input type="checkbox"/> Engineering/Architectural Services | <input type="checkbox"/> Manufacturing/Production/Printing |
| <input type="checkbox"/> Administrative/Clerical/Customer Service | <input type="checkbox"/> Healthcare/Medical/Dental/Social Services | <input type="checkbox"/> Public Service/Government/Defense |
| <input type="checkbox"/> Agriculture/Animal Care/Forestry/Fishing | <input type="checkbox"/> Hospitality/Restaurant/Food Handling | <input type="checkbox"/> Sales/Marketing/Retail/Public Relations |
| <input type="checkbox"/> Arts/Entertainment/Journalism/Media | <input type="checkbox"/> Human Resources/Recruiting/Legal | <input type="checkbox"/> Science/Research |
| <input type="checkbox"/> Childcare/Personal Care/Housekeeping | <input type="checkbox"/> Information Technology/Telecommunications | <input type="checkbox"/> Self-Employment/Entrepreneurial |
| <input type="checkbox"/> Construction/Trades/General Labor | <input type="checkbox"/> Installation/Maintenance/Repair | <input type="checkbox"/> Transportation/Warehouse/Delivery |
| <input type="checkbox"/> Education/Training/Library | <input type="checkbox"/> Management/Executive/Consulting | |

My employer frequently hires people for the following positions: _____

Personal Career Needs

Check all that apply.

- I am looking for a job
- I need to increase my income
- I want to change my work environment
- I am not happy with my current job
- I need more education or skills training
- I would like training on job search skills such as writing a résumé, interviewing, networking, and so on
- I want help starting a business
- I want to improve my small business
- I would like assistance exploring my skills, talents, and career options
- I anticipate losing my job due to economic factors
- Other: _____